

## Committee for the Assessment of Student Learning – Baccalaureate Experience

### RECORD OF MEETING

April 10, 2013

Zuhl Library Conference Room

8:30 a.m. – 9:30 a.m.

1. Welcome
  - Members present: Tim Hand, Patricia MacGregor-Mendoza, David Melendez, Phillip Post, Shelly Stovall and Theresa Westbrook
2. Approval of Minutes: March 13, 2013
  - Minutes approved with the provision of changing the next meeting date from April 20 to April 10.
3. Preparation for HLC Assessment Academy Results Forum
  - Shelly explained new accreditation process.
  - Present final results report detailing institutional structure, Baccalaureate Experience outcomes, rubric, self-awareness project.
  - Create Academy “notebook” for President and Provost and to use as a resource
  - Future: focus on writing campus-wide, obtain buy-in/support from upper administration, build on IDEA grant work and System-Wide Power of 5 English Team work
4. Teams for NMHEAA Summer Retreat – June 2013
  - Submit a proposal to invite a second team to attend retreat (suggestions/ideas to be sent to Shelly).
  - HLC Quality Initiative Team – writing
    - Patti Wojahn –English
    - Laurie Churchill – English
    - David Trafimow – Psychology
    - Shelly Stovall – Director of Assessment
  - Baccalaureate Experience App Development
    - Phillip will discuss design ideas for the BE App with John and Lupe (Shelly’s students).
5. Planning for Assessment Retreat
  - Agenda items: a) Overview, b) Quality Initiative discussion, c) Breakout Work Sessions for individual outcomes assessment committees, and d) Overall Group Session.
  - New members will be invited to attend.
  - Goal for CASL-BE to discuss at retreat: ways to support the Quality Initiative
  - Provide list of acronyms to participants.
6. Updates from around the table
  - No updates.
7. Next Meeting is May 8, 2013