Committee for the Assessment of Student Learning – Baccalaureate Experience

RECORD OF MEETING

April 10, 2013
Zuhl Library Conference Room
8:30 a.m. – 9:30 a.m.

1. Welcome
   • Members present: Tim Hand, Patricia MacGregor-Mendoza, David Melendez, Phillip Post, Shelly Stovall and Theresa Westbrock

2. Approval of Minutes: March 13, 2013
   • Minutes approved with the provision of changing the next meeting date from April 20 to April 10.

3. Preparation for HLC Assessment Academy Results Forum
   • Shelly explained new accreditation process.
   • Present final results report detailing institutional structure, Baccalaureate Experience outcomes, rubric, self-awareness project.
   • Create Academy “notebook” for President and Provost and to use as a resource
   • Future: focus on writing campus-wide, obtain buy-in/support from upper administration, build on IDEA grant work and System-Wide Power of 5 English Team work

4. Teams for NMHEAA Summer Retreat – June 2013
   • Submit a proposal to invite a second team to attend retreat (suggestions/ideas to be sent to Shelly).
   • HLC Quality Initiative Team – writing
     o Patti Wojahn – English
     o Laurie Churchill – English
     o David Trafimow – Psychology
     o Shelly Stovall – Director of Assessment
   • Baccalaureate Experience App Development
     o Phillip will discuss design ideas for the BE App with John and Lupe (Shelly’s students).

5. Planning for Assessment Retreat
   • Agenda items: a) Overview, b) Quality Initiative discussion, c) Breakout Work Sessions for individual outcomes assessment committees, and d) Overall Group Session.
   • New members will be invited to attend.
   • Goal for CASL-BE to discuss at retreat: ways to support the Quality Initiative
   • Provide list of acronyms to participants.

6. Updates from around the table
   • No updates.

7. Next Meeting is May 8, 2013