Committee for the Assessment of Student Learning – General Education

RECORD OF MEETING

December 17, 2013
The Game
3:00 p.m. – 4:00 p.m.

1) Greetings
   • Members present: Greg Armfield, Julie Fitzsimmons, Ryan Goss, David Smith, and Kassia Wosick

2) Approval of Record of Meeting – November 19, 2013
   • Approved.

3) Old Business
   a) Writing Assessment: Ryan provided members with copies of the revised writing instrument. Several suggestions presented were: a) change the date from 2013 to 2014, b) define “grade inflation”, and c) provide a prompt asking for a response in Part b. Overall, members were pleased with the instrument and believe it is good to go for Spring 2014. Kassia will email members the video “I choose c.”
   b) Assessment Liaisons: Julie informed members Dr. Fant has sent the letter requesting assignment of outcomes assessment liaisons to department heads. Deadline to respond is January 30, 2014.
   c) STEM Instrument: David reported the STEM instrument aligns with the common core and will be ready for implementation in the Spring. Members decided the STEM instrument will be administered to face-to-face classes only. David will think about how to create an online version for the future.
   d) NMHEAR Conference: Members planning to attend the NMHEAR conference are: Julie, Greg, and Shelly. Dave is unsure at this time and Ryan will attend if he can find funding.

4) Other
   a) Members proposed asking Shelly for a budget to help provide funding to attend conferences/small group organizations in the future.
   b) Julie thanked everyone for a productive year and wished everyone season’s greetings.
   c) Next meeting: January 21, 2014.

5) Adjourn