

Committee for the Assessment of Student Learning – General Education

RECORD OF MEETING

December 17, 2013

The Game

3:00 p.m. – 4:00 p.m.

- 1) Greetings
 - Members present: Greg Armfield, Julie Fitzsimmons, Ryan Goss, David Smith, and Kassia Wosick
- 2) Approval of Record of Meeting – November 19, 2013
 - Approved.
- 3) Old Business
 - a) Writing Assessment: Ryan provided members with copies of the revised writing instrument. Several suggestions presented were: a) change the date from 2013 to 2014, b) define “grade inflation”, and c) provide a prompt asking for a response in Part b. Overall, members were pleased with the instrument and believe it is good to go for Spring 2014. Kassia will email members the video “I choose c.”
 - b) Assessment Liaisons: Julie informed members Dr. Fant has sent the letter requesting assignment of outcomes assessment liaisons to department heads. Deadline to respond is January 30, 2014.
 - c) STEM Instrument: David reported the STEM instrument aligns with the common core and will be ready for implementation in the Spring. Members decided the STEM instrument will be administered to face-to-face classes only. David will think about how to create an online version for the future.
 - d) NMHEAR Conference: Members planning to attend the NMHEAR conference are: Julie, Greg, and Shelly. Dave is unsure at this time and Ryan will attend if he can find funding.
- 4) Other
 - a) Members proposed asking Shelly for a budget to help provide funding to attend conferences/small group organizations in the future.
 - b) Julie thanked everyone for a productive year and wished everyone season’s greetings.
 - c) Next meeting: January 21, 2014.
- 5) Adjourn