



Office of Assessment
Putting the Pieces Together

COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING
IN GENERAL EDUCATION (CASL-GE)
Record of Meeting (DRAFT)
Tuesday, Aug. 26, 2014
3:00pm – 4:00pm
Zuhl Library Conference Room #225

1. Greetings and introduction of members
Present: S. Knapp, D. Smith, G. Armfield, S. Stovall, J. Smith, T. Westbrook, M. Shuster, A. Jakubow (J. Bosland), L. Grant, R. Goss, P. Andersen, J. Fitzsimmons
Not present:
K. Wosick (sabbatical), B. Cahill
2. Approval of Record of Meeting – March 18th, 2014
 - Minutes not available, will be approved at next meeting
3. Old Business
 - Retreat report was reviewed. See website for report.
 - Writing assessment (Ryan)
 - Second pilot completed Summer 2014
 - R. Goss will schedule scoring session for Thursday afternoon in September
 - L. Grant will send out invitation to scoring session once a date is set
 - Committee will consult ongoing implementation schedule for coming Spring (if not currently on the website S. Stovall will post).
 - At next meeting a new leader will be identified for this project since Ryan is on sabbatical this semester.
 - Spring 2014 STEM assessment
 - Committee reviewed data from Institutional Analysis.
 - Committee requested that data be disaggregated into freshman/sophomore and junior/senior – Institutional Analysis will do this, likely before the Sept. 12th open forum.
 - Committee requested Institutional Analysis generate additional data detailed below. Institutional Analysis will investigate how to do this. Results will not be generated before Sept. 12th open forum.
 - (1) reevaluate STEM assessment data to correlate with the extent of GE science and math course completion among

participants. M. Shuster noted that many students complete their GE science requirements late in their undergraduate careers.

- generate new data on the extent of GE course completion (in all five areas) among students enrolled in VWW courses.
- Open forum (Sept. 12th 2014, 1:30 – 3:00 PM)
 - The goal of the forum is to disseminate information to inform GE STEM instruction.
 - M. Shuster will identify appropriate STEM faculty to invite to the Open Forum based on who is teaching GE STEM courses this semester and conversations with faculty in relevant departments.
 - Assessment liaisons will also be invited to attend.
 - S. Stovall and G. Armfield are forwarding last year's report and PowerPoints to D. Smith who will draft preliminary report and PowerPoint.
 - Closing the loop will be part of the Open Forum presentation and discussion.
 - Final report will include recommendations and action items identified at Open Forum

4. New Business

- September meeting will be moved to September 25, 3-4 p.m. - Zuhl Conference Room
- October meeting will be moved to October 23, 3-4 p.m. - Zuhl Conference Room
- Gathering baseline assessment data – Will be further discussed at a future meeting.
- QI survey (Shelly) – Encouraged committee members to take the pilot survey related to NMSU's Quality Initiative.