



Office of Assessment  
Putting the Pieces Together

COMMITTEE FOR THE ASSESSMENT OF STUDENT LEARNING  
IN GENERAL EDUCATION (CASL-GE)  
Record of Meeting (DRAFT)  
Tuesday, Aug. 26, 2014  
3:00pm – 4:00pm  
Zuhl Library Conference Room #225

1. Greetings and introduction of members  
Present: S. Knapp, D. Smith, G. Armfield, S. Stovall, J. Smith, T. Westbrook, M. Shuster, A. Jakubow (J. Bosland), L. Grant, R. Goss, P. Andersen, J. Fitzsimmons  
Not present:  
K. Wosick (sabbatical), B. Cahill
2. Approval of Record of Meeting – March 18<sup>th</sup>, 2014
  - Minutes not available, will be approved at next meeting
3. Old Business
  - Retreat report was reviewed. See website for report.
  - Writing assessment (Ryan)
    - Second pilot completed Summer 2014
    - R. Goss will schedule scoring session for Thursday afternoon in September
    - L. Grant will send out invitation to scoring session once a date is set
    - Committee will consult ongoing implementation schedule for coming Spring (if not currently on the website S. Stovall will post).
    - At next meeting a new leader will be identified for this project since Ryan is on sabbatical this semester.
  - Spring 2014 STEM assessment
    - Committee reviewed data from Institutional Analysis.
      - Committee requested that data be disaggregated into freshman/sophomore and junior/senior – Institutional Analysis will do this, likely before the Sept. 12<sup>th</sup> open forum.
      - Committee requested Institutional Analysis generate additional data detailed below. Institutional Analysis will investigate how to do this. Results will not be generated before Sept. 12<sup>th</sup> open forum.
        - (1) reevaluate STEM assessment data to correlate with the extent of GE science and math course completion among

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participants. M. Shuster noted that many students complete their GE science requirements late in their undergraduate careers.

- generate new data on the extent of GE course completion (in all five areas) among students enrolled in VWW courses.
- Open forum (Sept. 12<sup>th</sup> 2014, 1:30 – 3:00 PM)
  - The goal of the forum is to disseminate information to inform GE STEM instruction.
  - M. Shuster will identify appropriate STEM faculty to invite to the Open Forum based on who is teaching GE STEM courses this semester and conversations with faculty in relevant departments.
  - Assessment liaisons will also be invited to attend.
  - S. Stovall and G. Armfield are forwarding last year's report and PowerPoints to D. Smith who will draft preliminary report and PowerPoint.
  - Closing the loop will be part of the Open Forum presentation and discussion.
  - Final report will include recommendations and action items identified at Open Forum

#### 4. New Business

- September meeting will be moved to September 25, 3-4 p.m. - Zuhl Conference Room
- October meeting will be moved to October 23, 3-4 p.m. - Zuhl Conference Room
- Gathering baseline assessment data – Will be further discussed at a future meeting.
- QI survey (Shelly) – Encouraged committee members to take the pilot survey related to NMSU's Quality Initiative.