

**Committee for the Assessment of Student Learning  
Baccalaureate Experience  
January 9, 2013  
Zuhl Library Conference Room  
9:00 a.m. – 10:00 a.m.**

**Members present:** Tim Hand, Patricia MacGregor-Mendoza, David Melendez, Andrea Orzoff, Phillip Post and Shelly Stovall

**Staff present:** Valerie Stuart

1. **Greetings.**
2. **Approval of Minutes:** Minutes from the December 12, 2012 meeting were approved.
3. **Scheduling of Meetings:** Meetings will continue to meet the second Wednesday of every month at 8:30 a.m.
4. **Draft Results from Self-Awareness Study:** Shelly distributed revised copies of the draft report from the self-awareness study for members to review. Editing suggestions: a) clarify the rubrics intention, and b) replace “measurement” with “evaluation” and when appropriate “outcomes” with “objectives” throughout the report. Tim will create graphs and Patricia will provide tables. Members will send wording changes to Shelly via hard copy and email.
5. **Teaching Academy Open Forum:** The open forum to discuss the self-awareness report has been scheduled for February 1, 9:30 a.m.-10:30 a.m. The full report will be available as handouts for any participants who would like a copy. Agreed upon agenda items for the forum are: a) provide a short PowerPoint presentation highlighting important points of the self-awareness report, b) copies of the report’s goals, objectives, and purpose will be distributed to participants, c) provide a 5 minute interactive scoring activity using transcripts from the best and worst focus groups, and d) have a discussion session at the end. Shelly will send the complete open forum format to members via email.
6. **Updates:** Shelly provided the following updates:
  - Associate Provost Derlin has approved moving forward with the focus on writing as NMSU’s proposed Quality Initiatives Pathways project for HLC accreditation.
  - The College of Extended Learning is moving to the College of Arts & Sciences, and the Bachelor of Applied Studies and Bachelor of Independent Studies degrees will now be in the College of Arts and Sciences. Dr. Bobbie Derlin will remain as Associate Provost and will oversee accreditation, academic planning and outcomes assessment for all campus. The.
  - The IRB renewal for CASL-BE will be completed before the next meeting.
7. **Next Meeting:** The next meeting is scheduled for February 13, 2013.