

**Committee for the Assessment of Student Learning  
Baccalaureate Experience  
March 13, 2013  
Zuhl Library Conference Room  
8:30 a.m. – 9:30 a.m.**

**Members present:** Tim Hand, Patricia MacGregor-Mendoza, Andrea Orzoff, Phillip Post, Shelly Stovall, and Theresa Westbrook

**Staff present:** Valerie Stuart

1. **Greetings.**
2. **Approval of Minutes:** Minutes from the February 13, 2013 meeting were approved.
3. **Update on Meetings with Faculty:** Shelly reported she has met with faculty at seven department meetings thus far. Overall, response was good, though there tended to be limited interaction at several of the meetings. Phillip sensed his department viewed the meeting more as an informational seminar rather than a discussion-type gathering. Andrea suggested presenting the rubric as a supplement to academic advisors. The advisors can emphasize the value of the rubric to students, highlighting benefits which will help improve critical thinking and communication skills that can later be used when writing resumes and/or during interviews. It was also suggested to incorporate the rubric into student course evaluations. Departments were also informed about plans to focus on writing assessment next year.
4. **Teagle Scholar Feedback:** Shelly announced she recently received feedback from the Center for Inquiry in Assessment. The feedback indicates NMSU needs increased top-down support and needs to show evidence that institutional decisions are being based on outcomes assessment results. After much discussion, suggestions made to help promote outcomes assessment campus-wide were: a) schedule a meeting with the Board of Regents, b) contact local and state legislators (Shelly will research what the proper protocol is to do this), and c) invite Dr. Jose Garcia, Cabinet Secretary of NM's Higher Education Department, to a lunch meeting.
5. **Assessment Retreat:** Shelly revealed the Assessment Retreat will be held May 16 (9:00 a.m. – 3:30 p.m.) at the Holy Cross Retreat. All campus-wide outcomes assessment committees will be in attendance. The morning will start off with an overview of assessment at NMSU, and each committee providing an overview of what has been accomplished throughout the year and what the future plans are. Members will then break out into their independent committees and begin planning for the upcoming year.
6. **Open Forum for Director of Assessment:** Shelly announced she one of the candidates being considered for the Director of Assessment position and invited members to the Open Forum, scheduled for Thursday, March 22, at 2:00 p.m. She informed members that originally two candidates were scheduled, but the second applicant has withdrawn.
7. **Updates:** Shelly reported the NMHEAR presentation went well and they received good feedback.
8. **Next Meeting:** The next meeting will be April 20, 2013.