

**Advocates for Scholarly Teaching**  
**March 21, 2013**  
**11:00 a.m. – 12:00 p.m.**

**Members present:** Linda Lacey, Teresa Leon, and Shelly Stovall

**Members absent:** Paul Andersen, Sharon Bartley, Heejung Chun, Joan Crowley (Jody), Robert Duran, Paula Johnson, James Rice, Dale Spencer, and Benjamin Taylor

**Staff present:** Valerie Stuart

1. **Greetings.**
2. **Approval of Minutes:** Due to there not being enough committee members to form a quorum, the minutes from the February 26, 2013 meeting were tabled.
3. **Peer Review Network (PRN):** Shelly reported 18 participants have registered for the PRN pilot. As of today, six documents have been submitted for review. The deadline has been extended to the end of the day, March 21. Reviewers will be assigned on Friday.
4. **Assessment Retreat Agenda:** Shelly announced she will be sending out documentation regarding the Assessment Retreat very soon and the “Call for New Members” letters will be sent next week. Suggested agenda items for the retreat: a) Introductions and Overview ( present roles and responsibilities of each campus-wide outcomes assessment committee, introduce new members, thank outgoing members, ways to report back to colleges/units and workshop announcements), b) Breakout Work Sessions (individual committees meet to discuss plans, goals, and activities for upcoming year), c) Overall Group Session (committees report on results from working session), and d) Integration (deliberate on ways to help committees integrate communication and efforts to insure NMSU maintains accreditation).

To help create timelines for the breakout work sessions portion of the retreat, Shelly will check with the Teaching Academy (TA) to schedule tentative dates for 2013-14 training and scoring sessions. Another proposal to help decide future plans was to collect evaluations from past TA workshops and discuss the results.

5. **Reports/Updates:**
  - Linda reported the Graduate School has begun discussing the evaluations from Shelly’s presentation to graduate students in the Preparing Future Faculty program.
  - Teresa reported the Nursing Department is currently working on the transfer student report which is proving to be very challenging.
  - Shelly reported CASL-GE has administered projects to several face-to-face and online courses. The TA Scoring Session event is April 11.
  - Shelly announced Dr. Janice Denton, University of Cincinnati, will be presenting a 3-day workshop (Documenting Effective Teaching in a Scholarly Manner) at the Teaching Academy, June 25-27.
6. **Next Meeting:** The next meeting will be April 25, 2013.