

Advocates for Scholarly Teaching
October 11, 2012
11:00 a.m. – 12:00 p.m.

Members present: Paul Andersen, Heejung Chun, Joan Crowley, Paula Johnson, Linda Lacey, Dale Spencer, and Shelly Stovall

Members absent: Sharon Bartley, Robert Duran, James Rice, and Benjamin Taylor

Staff present: Valerie Stuart

1. **Greetings.**
2. **Approval of Minutes:** The minutes from the September 13, 2012 meeting were approved.
3. **About Institutional Assessment Structures:** Materials were distributed to members to help present a clearer picture of assessment institutionally and how it is structured and aligned with the baccalaureate experience. The primary focus right now is on undergraduate programs. Linda will raise the issue of how this can fold into graduate programs at the next Graduate Council meeting. Shelly informed the committee that this topic has been discussed at UOAC meetings with Gary Rayson.
4. **Peer Review Network:** Discussions with the Teaching Academy (TA) to schedule a session to launch the PRN have begun, and Shelly will work with individuals in the Office of Associate Provost to begin structuring methods for peers to upload documents online. As a first stage, it was decided to have peers submit syllabi or classroom strategies to be reviewed. Shelly will create draft templates and email them to members for their input. Anonymous reviews will be conducted outside peer's discipline. Suggestions were to a) include Graduate Assistants/Teaching Assistants into the peer review network, and b) encourage participants to use materials from the process (submitted materials to be reviewed and feedback documents) for their Promotion & Tenure portfolios – need an incentive! Shelly will work with the TA to schedule two sessions in late January and see if these sessions can be recorded to allow flexibility to faculty, graduate assistants, and teaching assistants.
5. **Report from Liaisons:**
 - a) *University Outcomes Assessment Council (UOAC):* Shelly reported UOAC did not meet in October.
 - b) *Inclusion, Diversity, Equity & Access (IDEA) Grant Team – “Fostering Success for English Language Learners”:* Heejung reported that IDEA will be meeting on Friday, October 12.
6. *University Teaching Council (UTC):* Paula reported that Dr. Robert Paz has been appointed chair of UTC and Dr. Marlene Salas-Provance has been appointed second chair. The Council has been charged with developing several no cost projects and the Provost will provide funding for two projects. Several “no cost” project ideas are a) evaluating mini-semester courses (are they serving the

students, who takes courses, reasons for taking courses), b) develop better advertising for diversity events, and c) posting course evaluation results publicly for students to see. There are several students on the Council and they expressed an interest in knowing what happens with course evaluations – how do departments use them? Are any changes made as a result of these course evaluations? An idea for a “cost” project is require all face-to-face courses to include CANVAS course evaluations. Early testing of CANVAS evaluations did not work out very well but efforts are being made to see if CANVAS may be able to interact with Banner.

7. **Next Meeting:** The next meeting is scheduled for November 8, 2012.