

Committee for the Assessment of Student Learning in General Education
October 23, 2012
Zuhl Library Conference Room
3:00 p.m. – 4:00 p.m.

Members present: Greg Armfield, Julie Fitzsimmons, Amal Mostafa, Cindy Pierard and Shelly Stovall

1. **Greetings.**
2. **Approval of Minutes:** The minutes from September 25, 2012 were approved.
3. **Old Business:**
 - a) **Teaching academy dates- November to disseminate results; Spring 2012 for scoring session:**
 - a. TA Workshop/Open Forum for sharing results from 2011-12 assessment is scheduled for Monday, Nov. 12 from 9:30-10:30am.
 - i. Shelly will draft an abstract to circulate (email) to the CASL-GE for review
 - ii. Same email will request confirmation of members available to “present” at the forum
 - iii. Updated draft report will be attached to same email. Report will serve as the basis for the open forum – some slides will be prepared, but hand out will be completed report.
 - iv. CASL-GE will meet Thurs., Nov. 8 at 2:30pm to finalize open forum presentation
 - b. Shelly will follow up on spring openings in the TA – scheduling was not yet open. As discussed in prior meetings, Spring scoring date will be 2nd week after spring break
 - c. One other session will be scheduled in the TA for STEM review/feedback on pilot assessment – this will be early Spring – tentatively late January.
 - b) **STEM Instrument report:** Amal was unable to attend last meeting, so no official report was available. Shelly indicated she had met with David, and while the team has content, they are struggling to find a ‘compelling context’ in which to situation the content for students. Amal confirmed that was in line with her last interaction with the team
 - a. Shelly will email David and request the STEM group submit draft assignment/rubric at the Nov. 27 meeting. If the STEM team. If team is still struggling with finalizing this, it was assumed the larger committee could help provide ideas/input.
 - b. Shelly will schedule a session in the TA for the STEM team to present proposed pilot, and gather feedback from faculty regarding the same.
 - c) **Spring Instrument choice- Twain or Flood?**
 - a. Spring assessment will be Tweaking Twain.
 - b. A pilot group will include STEM assessment
 - c. Julie will follow up with Judy Bosland regarding a list of VWW courses for spring.
 - d. Shelly indicated she believed Tim Hand was supposed to be joining the committee as a representative from IA. Shelly will follow up on that.
 - d) **Administering on-line continued discussion – suggestions:**
 - a. Committee agreed to include online students in the assessment
 - b. Julie will contact Kassia to determine if she can set up a ‘course’ in CANVAS where students can link to from their online course, to take the assessment with specific parameters of time; non-access to internet; etc. This should be done by December. If Kassia cannot do this, Cindy said she could work on this.

e) **Volunteer for IDEA liaison:** Cindy volunteered to take this role. Shelly will send an email to Patti Wojahn to have Cindy added to the group.

4. **New Business:**

a) **Draft report of 2011-12 Assessment:** – Shelly circulated a draft report of the 2011-12 assessment. Members commented/made suggested edits. Shelly will update the draft, and circulate to committee members as indicated above.