

Advocates for Scholarly Teaching
November 12, 2012
11:00 a.m. – 12:00 p.m.

Members present: Heejung Chun, Joan Crowley, Paula Johnson, Linda Lacey, and Shelly Stovall

Members absent: Paul Andersen, Sharon Bartley, Robert Duran, James Rice, Dale Spencer, and Benjamin Taylor

Staff present: Valerie Stuart

1. **Greetings.**
2. **Approval of Minutes:** The minutes from the October 11, 2012 meeting were approved.
3. **Peer Review Network:** Documents promoting the pilot project for the proposed Peer Review Network (PRN) to be implemented in Spring 2013 were distributed for discussion. Suggestions made were:
 - Each document submitted will be assigned two reviewers (one graduate assistant, one faculty member).
 - Clarify that participants will also serve as reviewers.
 - Graduate Assistants will collaborate with a faculty member on their submittal unless a letter or recommendation to proceed alone has been received.
 - Add option for face-to-face feedback to Instruction document.
 - Ask Interim Provost to request Deans volunteer faculty and graduate assistants to participate in the PRN pilot. Solicitation could also be provided through department head meetings, new faculty/graduate assistant orientations, *Hotline*, and faculty and graduate student list serves.
 - Emphasize participation will be a great tool for Digital Measures and Promotion & Tenure portfolios.Any other feedback can be sent to Shelly. She will email the revised documents to members for further input.
4. **Report from Liaisons:**
 - a) *University Teaching Council:* Paula reported that the next meeting will be held November 12.
 - b) *Inclusion, Diversity, Equity & Access (IDEA) Grant Team – “Fostering Success for English Language Learners”:* Heejung reported that IDEA will be meeting November 9. The team has taken step to begin identifying students who are English language learners and gathering language proficiency and dropout rates data.
5. *University Outcomes Assessment (UOAC):* Jody reported UOAC discussed the relationship between the Office of Assessment and Office of Institutional Analysis. Updates provided: a) CASL-BE reported preliminary results from self-awareness focus groups held during the Spring. Results indicated students had a difficult time articulating their baccalaureate experiences, b) CASL-GE is in the

process of preparing online and STEM projects for Spring implementation, and c) the Graduate Council has begun reviewing proposals for certificate and minor programs.

6. **Next Meeting:** The next meeting is scheduled for December 13, 2012.