

Committee for the Assessment of Student Learning
Baccalaureate Experience
November 14, 2012
Zuhl Library Conference Room
9:00 a.m. – 10:00 a.m.

Members present: Tim Hand, Patricia MacGregor-Mendoza, David Melendez, Philip Post and Shelly Stovall

Staff present: Valerie Stuart

1. **Greetings and Introductions.** New member Phillip Post (Human Performance, Dance & Recreation) was introduced to the committee and given a brief description of CASL-BE's purpose and direction.
2. **Approval of Minutes:** Minutes from the October 10, 2012 meeting were approved.
3. **Draft Results from Self-Awareness Study:** Individual reports from the self-awareness study transcripts are currently being generated and forwarded to Shelly. Results from these reports will be written up in a narrative format and presented to members via email for their input. The draft report will be ready for discussion at the December 12th meeting.
4. **Next Steps on Writing Assessment – VALUE Rubrics:** Shelly has spoken with Laurie Churchill and Chris Burnham from the English Department gathering ideas to move smoothly into the writing assessment component with faculty campus-wide. One perception is that students are not being asked to write in their courses, and, if they are, detailed instructions of what are expected have not been provided. Plans to conduct training for faculty of how to deliver and assess writing assignments are being discussed. Shelly will extend an invitation to Laurie and Chris to attend a CASL-BE meeting in the future.

Copies of the “Written Communication VALUE Rubric” and an article describing collaboration between the National Survey of Student Engagement (NSSE) and the Council of Writing Program Administrators (WPA) to develop a supplemental survey to increase student engagement were distributed to members. An addendum to the Faculty Survey of Student Engagement will be implemented to help provide insight into how students’ learning can be supported through writing. Using these means of collecting data will work well with the timing of the next administration of NSSE. Next steps will include: a) finish the self-awareness study before moving into the writing assessment phase, b) gather faculty participants during Spring 2013 and emphasize training will be provided, c) collect information of what is happening on campus (i.e., copies of assignments) to help determine what is lacking, d) construct evidence of student learning, and e) look at all levels.

5. **Updated from Students:** Shelly reported her student employees recently gave a presentation using the rubric at the Leadership Conference and have been very active on campus. They are also conducting a research survey that requires three steps: Part 1) participating students are asked to answer several questions related to their baccalaureate experience, Part 2) students are then given the rubric to review, and Part 3) students are asked to answer the questions again. Results will be presented at a later date. Other activities: a) met with ASNMSU and received

good feedback, b) arranging meetings with other student organizations, c) developing an app that will help students record their baccalaureate experiences onto co-curricular transcripts, and d) preparing for a scavenger hunt event in January. When the app becomes available, it was suggested to advertise via *Hotline*, newsletters, flyers, etc. Also, as a Digital Measure incentive, encourage faculty to incorporate the rubric into their coursework.

6. **Updates from Around the Table:** Shelly announced the Advocates for Scholarly Teaching committee will begin the Peer Review Network pilot in the Spring. Deans and Department Heads will be asked for a list of faculty to participate.
7. **Next Meeting:** The next meeting is scheduled for December 12.