

Committee for the Assessment of Student Learning in General Education
November 27, 2012
Zuhl Library Conference Room
3:00 p.m. – 4:00 p.m.

Members present: Greg Armfield, David Barney, Dennis Clason, Julie Fitzsimmons, Ryan Goss, Tim Hand, Amal Mostafa and David Smith

1. **Greetings.**
2. **Approval of Minutes:** The minutes from October 27, 2012 were approved.
3. **Old Business:**
 - a) **Teaching Academy Event Cancellation:** Tara Gray advised Shelly and Julie to cancel the TA Workshop/Open Forum for Sharing Results event due to the short lead in time. This event has been rescheduled for February 4, 2:30-3:30. The CASL-GE Scoring Session has been scheduled for April 11, 10:30a.m.-2:30p.m. (lunch will be provided).
 - b) **On-line Administration:** Kassia and Dennis have agreed to develop the administration of the on-line project.
 - c) **STEM Instrument Update:** David S. distributed draft copies of the STEM instrument, “Water Supply Management in Las Cruces.” Students will be presented with a crisis situation and led through a series of exercises to complete. Challenges are: a) how to weave in scientific methods to the project (Ryan will help with this), and b) creating a project that can be completed in 30 minutes. Despite all the obstacles in preparing the instrument, subcommittee members are confident the STEM project will be ready to implement in the Spring. David also expressed concern with presenting the proposed pilot at a TA session. He felt it wouldn’t be the right audience to gather feedback from.
 - d) **Final Report:** The General Education Assessment of Student Learning Outcomes 2011-12 Final Report was reviewed and approved. Shelly will post the report on the Assessment website.
4. **New Business:**
 - a) **NMHEAR Conference:** The proposal to present results of Spring’s 2012 learning outcomes assessment assignments at the NMHEAR conference will be submitted on November 30. The conference is scheduled for February 28-March 1, 2013. Definite presenters/attendees are: Amal, Dennis, David S., Julie, Shelly and Tim. Greg may be able to attend and will let the committee know at a later date.
 - b) **December Meeting:** There will be no meeting in December. The next meeting will be January 22, 2013.
 - c) **Identify VWW Faculty:** Julie distributed a list of the Spring 2013 VWW courses and instructors to members. It was decided to select courses from each college that would total twenty in all. Dennis will run a program that will randomly select instructors/courses from each college and will send the list to Julie.