

University Outcomes Assessment Council
February 5, 2013
Zuhl Library Conference Room
1:30 p.m. – 2:30 p.m.

Members present: Judy Bosland, Kathy Brook, Greg Fant, Tim Hand, Sharon Lalla, Gary Rayson and Shelly Stovall

Staff present: Valerie Stuart

1. **Greetings.**
2. **Approval of Minutes:** Minutes from the December 4, 2012 meeting were approved.
3. **IRB Requirements:** Shelly announced OAC-CAO will collect the Phase 1 Reporting forms via MAESTRO (electronic review system for IRB application submittals) beginning February 18. A recent discussion with Judy regarding IRB requirements and inconsistencies raised concerns with the process. Determining what exactly constitutes an IRB approval needs to be clarified. A suggestion to conduct annual IRB workshops for all audiences sponsored by the Teaching Academy was made. This topic will also be discussed at the Senior Staff meeting.
4. **Reports/Updates:**
 - **CASL-BE** – Tim reported CASL-BE recently presented the *Baccalaureate Experience Outcomes Assessment 2011-12 Final Report* at an open forum held in the Teaching Academy. The process included indirect and direct assessment with the purpose being to determine self-evaluated growth by seniors with their baccalaureate experience, and to assess self-awareness in seniors. Preliminary evidence shows that students believe they are doing better than the evidence shows. Data indicates a lack of self-awareness which may be attributed to students having difficulty with articulating their experience. Tim conveyed the next challenge will be sharing these results with the campus community. It was recommended the report be presented at an upcoming ADAC meeting. Shelly stated she had her student take the *Vision for the Baccalaureate Experience* rubric to the Job Fair and ask employers what they feel is important and at what level. Reviews and feedbacks from both the open forum and Job Fair were very good.
 - **OAC-CAO** – Shelly reported OAC-CAO recently had a training retreat discussing the new electronic forms created with the help of the IRB office. Forms will be available on February 18.
 - **Teaching Academy** – Sharon distributed an agenda of upcoming events to be held at the Teaching Academy.
 - **AST** – Shelly reported AST will coordinate two Peer Review Network (PRN) sessions at the Teaching Academy this week. A course will be created on CANVAS and will concentrate on instructor's teaching strategies. Participants submitting documents will automatically become reviewers. The PRN pilot will be launched at the end of the month.
 - **ADAC** – No report.
 - **CASL-GE** – Shelly revealed CASL-GE presented results from the pilot program implemented last Spring at a Teaching Academy event this week. Results will be posted on the Assessment website and will also be presented at the New Mexico Higher Education Assessment & Retention (NMHEAR) conference at the end of the month. The same instrument will be implemented Spring 2013 face-to-face and online. Online instrument will be available via CANVAS and a link will be provided to students. Selection of VWW courses still needs to be made. A pilot STEM instrument will be applied Spring 2013 and also presented at NMHEAR.

- **Graduate Council** – Gary reported Graduate Council members are reading responses to the review of the Graduate School. A discussion referencing the differences between a dissertation, thesis, report and essay are taking place. The Library needs clarity to help with cataloging issues.
 - **CLA** – Judy informed Council approval to post CLA results was given the okay by Provost Jordan. Results are currently posted on The Office of Institutional Analysis' website.
5. **Other:** It was announced NMSU will be well represented at the NMHEAR conference: Chris Burnham, CASL-GE, CASL-BE, students and ChAMPION members will participate in workshops and the poster session, to mention a few.
6. **Next Meeting:** March 5, 2013.