

## Committee for the Assessment of Student Learning – General Education

### RECORD OF MEETING

August 27, 2013

Zuhl Library Conference Room

3:00 p.m. – 4:00 p.m.

- 1) Greetings
  - Members present: Greg Armfield, Julie Fitzsimmons, Ryan Goss, Tim Hand, Amal Mostafa, David Smith, Shelly Stovall and Kassia Wosick
- 2) Approval of minutes – April 23, 2013
  - Minutes approved.
- 3) Old Business
  - a) Assessment Retreat Report
    - Shelly provided a brief report on the success of the Assessment Retreat.
  - b) CASL-GE Commitments
    - Shelly informed members the 2012-13 assessment liaisons will remain the same for 2013-14.
  - c) CASL-GE Calendar 2013-2014
    - Dennis Clason has been appointed Faculty Senate Chair and will need to be replaced. Shelly will contact the Business College for his replacement.
    - Form a writing subgroup – Kassia, Ryan and Julie will begin recruiting faculty to participate on the committee. Shelly will talk with Patti Wojhan (English) and Cindy Pierard (Library) for suggestions.
    - 2013-14 CASL-GE Meeting schedule: Tuesday afternoons, 3pm-4pm:
      - i. 2013 - September 25, October 22, and November 19.
      - ii. 2014 – January 28, February 25, March 18, and April 22.
      - iii. Assessment Retreat will be held in May.
    - Preparations for Spring project implementation: Julie will contact Judy Bosland (Institutional Analysis) for a randomized listing of Spring 2014 VWV instructors.
    - Members were asked to think about dates for project talks with faculty. A suggestion to have faculty list projects on their syllabi was made.
  - d) Teaching Academy Events
    - The CASL-GE Open Forum has been scheduled for September 11, 9:30 a.m. to disseminate results. Julie will prepare an abstract for the event. Ryan and Kassia are available to attend the Open Forum. Tim distributed the results to members. Scores were similar to the previous year's scores. Members discussed analyzing the data using the following indicators: race/class/gender, international, and first

generation students for a more in-depth report. Also, filter for students who have completed general education requirements and compare them to students who have not. Tim will continue analyzing the data using the aforementioned variables. Dr. John Bean, Seattle University, will be presenting two writing assessment workshops on September 13. First session is 8:30am-11:30am and the second session is 1:30pm-4:30 pm. Shelly is registered for both sessions, Greg will attend the morning session, Julie and Kassia will attend the afternoon session.

- e) STEM Instrument
  - David reported the STEM scoring session went well and there was a good distribution of scores. Minor changes are needed but the instrument seemed appropriate. Revisions will be incorporated into the STEM project and distributed at the next meeting. Project should be ready for Spring 2014 implementation.
- 4) New Business
  - a) New Provost
    - Shelly reported her meeting with Provost Howard went very well. He wanted to know what was happening with general education assessment and is very interested in academic assessment. He is also an HLC peer assessment reviewer so he knows the game and expectations. Requests to participate with implementation of projects will come from Provost's office.
  - b) IRB
    - Shelly will begin process to renew IRB application
  - c) Assessment Website
    - The Assessment website has been revamped and now has a Quality Initiative tab to direct people to with any questions.
  - d) Announcement
    - Tim announced that he has accepted another job off campus and will no longer serve on the CASL-GE committee. Shelly will ask Judy Bosland if another member from IA will be replacing Tim.
- 5) Adjourn