

# University Outcomes Assessment Council

## **RECORD OF MEETING**

**October 1, 2013**

**Zuhl Library Conference Room**

**1:30 p.m. – 3:00 p.m.**

**Members present:** Judy Bosland, Teresa Burgin, Jean Conway, Joan Crowley, Greg Fant, Julie Fitzsimmons, Norice Lee, Shelly Stovall and Susan Wood

**Staff present:** Valerie Stuart

**1. Greetings.**

**2. Approval of Minutes – April 2, 2013:**

- Approved.

**3. System-wide Course Alignment:**

- Susan shared Provost Howard's memo with the council regarding system-wide course alignment. She pointed out there may be an issue with the wording concerning learning outcomes with the baccalaureate experience. After discussion of ways to avoid any foreseeable conflicts, it was suggested to rename the "Vision for the Baccalaureate Experience" rubric to "Vision for the Undergraduate Experience" in the hopes of creating a common vision system-wide. Shelly will poll the rubric creators about the suggested revision and will provide a report at the next meeting.

**4. Quality Initiative:**

- Excerpts of a draft proposal developed by the Quality Initiative (QI) team (Shelly, Laurie Churchill, Patti Wojahn, and David Trafimow) was handed out to the Council. The proposal will be submitted in fall 2013 to HLC for NMSU's Open Pathways QI project and will focus on student writing within the disciplines and across the curriculum. Shelly provided a brief history of the Open Pathways QI project to members. CASL-GE is developing a pilot writing project to be implemented Spring 2014. The next step is to get formal approval from the President and Provost.

**5. Council Chair:**

- Shelly asked members to think about nominations for a Council chair, which will be decided at the next meeting. Shelly will speak to Sharon about chairing.

**6. Reports/Updates:**

- **CASL-BE** – No report.
- **OAC-CAO** – Teresa announced unit reports have been received and feedback memos have been sent to all the submitters. A performance funding request has been proposed for WEAVE assessment software.
- **Teaching Academy** – No report.
- **AST** – No report.
- **ADAC** – Norice stated ADAC is aware of the system-wide course alignment initiative and some sensed it will be difficult to accomplish. She indicated plans included having facilitators for teams, which she thought would be helpful, and she suggested faculty development workshops would be helpful as well.
- **CASL-GE** – Julie reported the STEM pilot project went well and some minor revisions are being made for full implementation in Spring 2014. Members will begin developing a writing project that will also be piloted in Spring 2014. Julie will work with the TA to reschedule an open forum during November. Judy was thanked for all her help.
- **Graduate Council** – No report.

- **Institutional Analysis** – Judy reported NMSU will participate in the NSSE scheduled for Spring 2014. She will investigate if the option to add questions is possible.
7. **Announcement:** Shelly informed members the NMHEAR conference will be in February. Susan will look into submitting a proposal for a post-conference session regarding NMSU course alignment issues.

**Next Meeting:** November 5, 2013.