

Committee for the Assessment of Student Learning – Baccalaureate Experience

RECORD OF MEETING

March 19, 2014

Corbett Center Curry Room

11:00 a.m. to 12:00 p.m.

1. Welcome
 - Members present: David Melendez, Andrea Orzoff, Shelly Stovall, Mark Waltermire, Patti Wojahn, and Robert Wood
2. Record of Meeting Approval:
 - February 26, 2014 – approved.
3. Senior Survey:
 - Pilot implementation – which classes/when?: Mark announced the survey instrument is ready for implementation. The goal is to administer the survey during the last half of April. Patti will administer the pilot survey to her class this evening. She will let members know how long it took students to take the survey and share any feedback she receives regarding the format and questions of the survey instrument. Patti, Andrea and Robert will work with their departments to encourage instructors to participate. Patti will also contact department heads of the Industrial Engineering and Mechanical Engineering departments. Other suggestions were to look at Capstone courses and science courses.
 - IRB Proposal for Exempt Status – Shelly reported there are some issues applying for exempt status. A meeting has been scheduled with Luis Vasquez, Robert and herself to discuss this issue and ask for a special exemption.
4. Annual Assessment Retreat:
 - Scheduling issues – Members on a 9-month contract discussed scheduling the annual assessment retreat during the academic year if at all possible. One suggestion was to have the retreat on a Saturday. This topic will be addressed at the retreat.
5. Future - Vision for the Baccalaureate Experience (BE):
 - Plans to present BE to students via videos, rubric, and journaling have been tabled for now. The origination of the project was to serve as research for Tim Hand's dissertation. Since Tim no longer is a NMSU employee, the project has taken a different avenue.
6. Other:
 - Shelly asked members to think about ways to make BE a central piece to the assessment puzzle and spread the word campus-wide. This will be part of the framework discussed at the retreat.
 - Andrea suggested working with the Alumni Association in the future to contact students that have graduated several years ago to share their thoughts about their BE and how it has contributed to their work experience.