

## Committee for the Assessment of Student Learning – Baccalaureate Experience

### RECORD OF MEETING

September 25, 2013  
Corbett Center Curry Room  
11:00 a.m. to 12:00 p.m.

1. Welcome
  - Members present: Muhammed Dawood, David Melendez, Shelly Stovall and Patti Wojahn
  - Student Guests: Lupe Saldivar and John Reyes
2. New Mexico Higher Education Assessment and Retention (NMHEAR) Conference
  - Shelly announced the NMHEAR Conference will be February 27-28, 2014 and the deadline to submit proposals is November 29. She encouraged members to attend and give a presentation. The keynote speaker is Tom Angelo.
3. Update on Tim Hand
  - Tim Hand informed Shelly that due to his new job requirements, he will not be able to continue on as a member of CASL-BE. Shelly will email members to consider who they would like to nominate as chair of the committee for the next meeting.
4. University Outcomes Assessment Council (UOAC) representative
  - In the past, the CASL-BE chair served as the committee's representative at UOAC meetings, but any member can fill that position. Shelly will include this topic in her email and this topic will be discussed at the next meeting.
5. Introductions
  - Shelly introduced her work-study students Lupe Saldivar and John Reyes. Lupe and John delivered Powerpoint presentations at a student leadership conference and meetings with national collegiate scholars and TRIO scholars at NMSU. Students attending the presentations were given a self-evaluation survey about their baccalaureate experience. After students completed their self-evaluation survey the BE rubric was handed out. John and Lupe explained each learning outcomes component and asked students to indicate on the rubric what best describes them. Rubrics were then collected and students were given a feedback survey to complete. Data shows the rubric presentation was very effective. A final draft of the final results is in progress and will be posted on the web.
6. Storyboard for Baccalaureate Experience Video #1 – Effective Writing and Communication
  - David explained his ideas of how the videos should be developed. The first video will be an introduction showcasing students gaining experience (i.e., job fairs, snippet of a job interview, campus events), students talking about their BE experience, and a NMSU professional introducing the rubric and journal. David will work with Lupe and John regarding casting, filming and editing. Shelly will talk with Tim regarding journal prompts, intro script, etc. Videos to be

implemented Spring 2014. Shelly will contact IRB to discuss what issues may need to be addressed.

7. Action Items

- Patti Wojahn will work with several English faculty members to distribute the rubric to ENGL 111 classes now. Students will ask students what their aims are for a baccalaureate experience and an undergraduate degree before being given the rubric. Patti will contact IRB and ask for expeditious approval.