

OAC-CAO Minutes

August 17, 2017

Zuhl Library Conference Room #225

Record of meeting

Members present: Samantha Rich, Michelle Bernstein, Vick Haggard, Laura Grant, Beth Apodaca, Michelle Gavin, David Smith, Gabrielle Martinez, Suzanne Montes

Action items:

David Smith to send response from EIA to members

Request to be sent to members to reflect on their unit and describe any co-curricular functions to inform who should be on OAC-CAO

1. Notes distributed from previous meeting
2. Announcement and Updates
 - a. Applied for EIA designation and received useful feedback for improving assessment at NMSU
 - b. Michelle Saenz-Adames, Michael Ray and Gabrielle Martinez attended NMHEAA retreat and developed a plan for recreating a culture of assessment. Also created an assessment planning proposal form based on an example from an Oregon university. Discussed both documents as well as incentivizing the assessment planning proposal form.
3. Committee discussion
 - a. Some examples of co-curricular learning occurring at NMSU
 - i. Library – workshops
 - ii. Housing – life skills
 - iii. Housing – bias incident response
 - iv. Housing – policy violation response
 - v. VP for Research – student IRB training

Committee decision to focus on co-curricular student learning

- b. Committee needs to have a greater focus on co-curricular student learning and will do so by focusing on those units.

