

UOAC

January 17, 2017

Milton Hall Room 185 (Small Conference Room)

1:30-3 pm

Record of Meeting

Attendees: S. Rich, D. Smith, M. Gavin, G. Martinez, L. Grant, R. Goss, J. Hawkes

To be done before next meeting:

D. Smith to draft letters of congratulations for OAC-CAO award winners.

M. Gavin & S. Rich to draft emails for nominees.

- Approval of December 6, 2016 record of meeting
- Updates
  - Excellence in Assessment Designation – every other week meetings to get application in by February (Application will help articulate and prioritize assessment at NMSU)
  - Office of Assessment (David) - program assessment feedback in progress
    - Assessment workshop on May 17 by Linda Suskie
      - Reviewed email response from L. Suskie
    - Decision to begin planning for new function for AST & CASL-BE, which would begin Fall 2017 (possibly sheparding the liaisons)
  - Provost Post - Blog on assessment website may be a more consistent outreach tool
- Committee Progress Report
  - AST
  - CASL-BE
  - CASL-GE – D. Smith to send out notices once he's received the list of courses where instrument can be administered.
  - OAC-CAO – Promoting event, greater focus on fostering assessment reporting
- Other – Possible assessment poster as a dissemination item

Upcoming Meetings:

February 7

March 7

April 4

May 2